



NEW YORK UNIVERSITY

Liberal Studies The Core Program

Class of 2021 Student Registration Guide

Guide to Spring Semester 2018
Registration (New York)



NYU Liberal Studies Advising Center
The Core Program
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New York, New York 10003
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Welcome

Congratulations on your acceptance to the NYU Class of 2021! This handbook will serve as your guide for Spring 2018 registration, and a useful reference for the future. It includes important registration information, curriculum guidelines, advisor contacts and other details about the first-year experience in Liberal Studies.

Please be sure to thoroughly review this guide prior to registration on Friday, November 17. We also encourage you to read the monthly “Spring Into Liberal Studies” newsletter for important information and updates leading up to your arrival to NYU.

We are very excited to welcome you into the Liberal Studies community!

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Who Is My Advisor?

All Liberal Studies Core Program students are assigned an academic advisor and a faculty mentor. Academic advisors are professional staff members at NYU who are available to address the full range of your advising-related questions and needs. They have a comprehensive understanding of the university and resources available to you, and maintain your complete advising record in order to inform appropriate academic decisions. Your academic advisor is available to you by email or telephone throughout the summer to assist with any advising or registration issues. Please refer to the chart below in order to find your assigned academic advisor.

You remain with your academic advisor for your duration in the Core Program. The academic advisors are located in the Liberal Studies Advising Center, 726 Broadway, 6th Floor, available either by scheduled appointment 9am - 5pm or during designated walk-in hours. You will also be assigned a faculty mentor who will contact you in early September. You are expected to meet with your faculty mentor during the first few weeks of the fall semester. We encourage you to establish relationships with both your academic advisor and your faculty mentor by asking them questions to explore your academic interests and objectives.

Academic Advisor	Email	Telephone
Leah Ramirez	Lr39@nyu.edu	212-998-7938

Advising Groups

Liberal Studies Advising Groups offer first-year students the opportunity to establish a small community during orientation and throughout the first semester. The advising groups provide a welcoming and supportive environment through which to build relationships with your peers, your Academic Advisor, and your Student Leaders, in addition to learning important information about advisement and registration. In particular, Advising Groups will help connect students in the following ways:

Spring Registration

First-year students in Liberal Studies were introduced to their Advising Groups by their assigned Academic Advisor through email correspondence during the summer. Registration for the Spring 2018 semester opens for new students on Friday, November 17.

Registration Opens November 17

Liberal Studies Orientation

Orientation for Liberal Studies is scheduled from January 16 – January 19, 2018. Throughout orientation, there will be a variety of events and activities, academic sessions and workshops, and services designed to help students acclimate to Liberal Studies and New York City! More information about orientation will be sent to you in December. For other important dates and checklists this fall, visit [NYU NextStop](#).

Tuesday, January 16-Friday January 19

Student Leaders

The Liberal Studies Student Leader program is designed to assist students new to the Washington Square campus with their academic, social, and personal transition by designating helpful upper-level peer mentors to each Advising Group.

New Student Reading

All first-year students in Liberal Studies are assigned a special reading, “Between the World and Me” by Ta-Nehisi Coates, for the fall months, which will be discussed during a special faculty led conversation as part of orientation. The selection and more detailed information will be provided in an email message sent in early November. We encourage you to begin reading now!



Choosing My Classes: The Big Picture

For most new students, an important question is often, “how should I choose my classes?” There are useful guidelines to consider the overall structure of your academic career that will help in selecting classes.

First, think of all the courses you will complete over the upcoming four years (usually 32 total classes, 128 total credits). You can group those classes into three main categories, plus electives. The three groups, in addition to any electives, should add up to at least 128 credits by the time you graduate. Please note some classes might also count toward more than one group:

1. Liberal Studies Core Program Requirements
2. College Core Curriculum (CCC) Requirements*
3. Major and/or Minor Requirements
4. Elective Courses

1. **Liberal Studies Core Program Requirements:** This includes the set of courses that all Liberal Studies students are required to complete before transitioning into their degree program (a total of 8 classes, plus at least one Physical and Life Science or Math)
 - a. Social Foundations I, II and III
 - b. Cultural Foundations I, II and III
 - c. Writing I and II
 - d. One Physical or Life Science, or Quantitative Reasoning (Math) course
2. **College Core Curriculum (CCC) Requirements:** These courses are designed to provide students with the skills and breadth of intellectual perspective critical to any liberal arts education. Each school or program participating in direct transition with Liberal Studies has its own specific version of the College Core Curriculum requirements, so the precise requirements may differ depending on your intended school/major for transition. For Liberal Studies students, these requirements may be divided into three categories.
 - Physical Science/Life Science (usually 1 or 2 classes)
 - Quantitative Reasoning/Math (usually 1 or 2 classes)**
 - Foreign Language (0-4 classes, depending on placement & proficiency)
3. **Major/Minor Requirements:** This group includes the specific department or program courses you must complete in order to earn a major (or minor) in that subject. Most departments in the College of Arts and Science require between 9-13 classes for a major (and 4-6 for a minor), for instance. LS students declare their major at the end of sophomore year; though minors are declared in junior year AFTER transition.

Sample Chart of College Core Curriculum Requirements

4. **Electives:** This group includes the remaining credits you complete to achieve the minimum 128 credits for graduation, classified as electives. These may be used to explore subjects of interest, but not intended for a major or minor.

Requirement	GLS	CAS	Gallatin	Sample Steinhardt* (see dept)
Science*	1 Physical and 1 Life Science	1 Physical and 1 Life Science	One science or one math; No AP	1 Physical and/or 1 Life Science (refer to department)
Quantitative Reasoning**	Not required	One course or math SAT II subject test > 700		One math (please consult advisor)
Foreign Language*	Proficiency through intermediate II & language during junior year abroad	Proficiency through intermediate level II	Not required	8 credits

*For AP equivalencies, consult this [sheet](#)

**Some major courses also fulfill QR requirements; consult with your advisor

What Should I Do Now?

Registration Checklist

Registration for first-year students in the LS Core Program opens on **November 17, 2017**, and course listings will be published online beginning **October 16, 2017**. Your registration eligibility will not be activated before that date, but you will need to check for your specific registration appointment time in the Albert Student Center, accessed through your NYUHome portal. Please complete the following checklist well before the registration date so you are prepared for registration:

- Step 1: Activate your Net ID as soon as possible**
 - Activate your NYU Net ID online at <http://start.nyu.edu>
 - If you encounter problems, please contact ITS Client Services at (212) 998-3333 or by email at AskIT@nyu.edu.
- Step 2: Review the Albert Registration Guide before November 17th**
 - Albert is the student information system at NYU, accessed through your NYUHome portal. To learn more about registration procedures through Albert, either review the visual guide offered [here](#), or watch the brief video tutorial here at www.nyu.edu/registrar/sis/student-center-training/

- Step 3: Mark your calendar for a Liberal Studies Registration Webinar**

This session will review the important details in registering for classes at NYU, and answer some common questions for new students. You will have the opportunity to submit questions live to your academic advisor!

Wednesday, October 25th from 6:30-7:30pm EST

[Register here](#)

- Step 4: Before November 17th, using [Albert Course Search](#), draft a schedule of the four classes you plan to take in the fall semester.**

The NYU Albert Course Search provides the most comprehensive scheduling information for classes, including the specific Class # needed in order to register online for a particular section of a course. For further description though, refer to the [Liberal Studies Advising website](#). As a reminder, most students register in 4 total courses (including 3 requirements from Liberal Studies). The fourth course should fulfill a general education requirement (such as science, math or language); or an introductory course toward a prospective major or minor; or a general elective. As you search, note the 3 Core Program requirements mentioned below will be listed under Liberal Studies.

___ Writing I, WRI-UF 101 (Required)

___ Cultural Foundations I, CFI-UF 101 (Required)

___ Social Foundations I, SFI-UF 101 (Required)

___ AND a fourth class identified by reviewing the **Fourth Class Selection** section of this guide, keeping in mind the **Big Picture** information shared on page 3. For additional assistance, consult with your academic advisor.

Some Special Notes & Reminders

- We encourage you to balance your schedule by arranging two classes on Mondays & Wednesdays, and the other two classes on Tuesdays & Thursdays, if possible.
- First-year students are expected to register in four 4-credit classes in the fall semester. Note full-time status at NYU is defined as enrollment in 12-18 credits, and students on average take 16 credits.
- Some lectures in the College of Arts and Science may have a weekly recitation (RCT) associated with it. If so, you are required to register for both the lecture and a corresponding recitation, entering class numbers for both.
- Waitlists are not an option for courses offered through Liberal Studies

- **Step 5: On November 17th, register in your four classes for Spring 2018 at your designated time or soon afterwards**
 - Registration is through NYUHome. Log into your account at www.home.nyu.edu, and click on the Albert Student Center link under the Academics tab. Once connected to the Student Center, click on the “Enroll” link to register for your courses.
 - Follow the instructions provided in the [online Albert Guide](#) to search for class listings, and ultimately register for classes when activated on November 17th (or as soon as possible thereafter)

- **Step 6: Confirm your selections by viewing your class schedule in Albert**
 - After registering for the fall semester, click on the “My Class Schedule” link under the “Enroll” tab in order to view your detailed schedule
 - Your classes will display in a list format, but you can also click on “Weekly Calendar View” to see your classes in chronological order for the week

If you encounter difficulties during the registration process, or you have questions related to your requirements for fall semester, please refer to the “Academic Advisor Contacts” on page 2. Identify the academic advisor designated by your last name, and reach out by email or telephone.

Course Numbers & Subject Coding

At NYU, all course numbers include an abbreviated subject code, followed by a two-letter school designation to help identify which school offers the class. Some of the common codes for Core Program students are indicated below.

UA = College of Arts & Science

UE = Steinhardt School of Culture, Education & Human Development

UN = Meyers College of Nursing

UY = Tandon School of Engineering

UF = Liberal Studies (Faculty of Arts & Science)

UG = Gallatin School of Individualized Study

US = Silver School of Social Work

UC = School of Professional Studies

4th Class Options

This section helps identify some possible options in selecting your fourth course for the fall semester. In addition, [Core Program Advising Guides](#) are available for a more comprehensive sense of requirements beyond the first year for students who are undecided; intending to declare majors in the College of Arts & Science, Global Liberal Studies, or Gallatin; or pursuing the PreHealth curriculum.

(For course recommendations if interested in [International Relations](#), refer to page 10; for [Economics](#), see page 11; and for [Prehealth](#) professions and science majors, see page 12)

Core Program Physical & Life Science Options

- **History of the Universe**, HOU-UF 101* (Physical Science)
- **Science of Technology**, SCTEC-UF 101* (Physical Science)
- **Life Science**, LISCI-UF 101* (Life Science)
- **Environmental Studies**, ENSTU-UF 101* (Life Science)

Core Program Economics Options

- **Principles of Macroeconomics**, ECI-UF 101* (equivalent to CAS Introduction to Macroeconomics, ECON-UA 1)
- **Principles of Microeconomics**, ECII-UF 102* (equivalent to CAS Introduction to Microeconomics, ECON-UA 2)

Math Course Options

- **Algebra and Calculus**, MATH-UA 9
This class is a prerequisite to Calculus I and/or Math for Economics 1. It **does not** fulfill the CAS mathematics requirement by itself, but **does** meet Gallatin's mathematics requirement. If unsure, consult with your advisor.
- **Calculus I**, MATH-UA 121*
Calculus I is required for the prehealth track, the Business Studies minor, and certain majors. Note, Economics majors also planning on the minor in Business Studies may substitute Mathematics for Economics I & II, MATH-UA 211 & 212, for Calculus I. If you are unsure whether you are "calculus ready,"* or may need to complete a semester of algebra & calculus, please consult with your academic advisor.
- **Mathematics for Economics I**, Math UA 211
Required for all Economics Majors, if "calculus ready"*

There are four Physical and Life Science courses offered within Liberal Studies. If you are undecided about your major, register for one of the Liberal Studies Science courses (unless you expect AP science credits).

If you have AP science credit, refer to the [Advanced Placement information page 8](#).

If you plan to pursue the Prehealth curriculum, you should not take the science classes in Liberal Studies (refer to page 12).

Intro Macroeconomics is not a prerequisite for Intro Microeconomics. Both classes may be applied to the major in Economic, and other majors such as International Relation, Real Estate, Public Policy, etc (as well as minors like Business Studies). Economics Majors, [refer to page 11](#)

You should defer registering for a mathematics class until you have decided on a future major. Many departments in CAS require a specific class (eg. statistics) for their major that could already satisfy the mathematics requirement. However, if you plan to major in science or mathematics, or if you are on the prehealth professions track, you are required to take Calculus I.

Economics majors should not register for Calculus I. Read Page 11 for specific details about math for Economics majors

* Please see <http://math.nyu.edu/degree/undergrad/calculus.html> to determine whether you are considered "calculus ready," and able to register in either Calculus I or Math for Economics I



4th Class Options (Continued)

Foreign Language Options

If you are interested in registering for a language class, please refer to the [foreign language](#) section of this guide on page 9. Contact your advisor with any questions about foreign language requirements for your intended school/program at NYU.

CAS requires proficiency in a language, usually understood as completing through the Intermediate 2 level of instruction. Other NYU schools vary in the language requirement though. For more information, refer to The Big Picture on page 3.

Other Class Options Frequently of Interest to Students in the Core Program...

- **Introduction to Psychology**, PSYCH-UA 1*
- **Introduction to Macroeconomics**, ECON-UA 1*
- **Introduction to Microeconomics**, ECON-UA 2*
- **Power and Politics in America**, POL-UA 300
Applicable toward Politics major or minor
- **Comparative Politics**, POL-UA 500
Applicable toward Politics major or minor
- **International Politics**, POL-UA 700
Applicable toward Politics major or minor, and students interested in applying to the International Relations Honors major (see page 10)
- **Human Evolution**, ANTH-UA 2
Applicable toward the Life Science requirement

Psychology majors should enroll in Introduction to Psychology, PSYCH-UA 1 (unless expecting AP credit in Psychology).

Principles of Macroeconomics and Principles of Microeconomics through Liberal Studies are equivalent to Intro Macroeconomics and Intro Microeconomics in CAS. The difference is the smaller class size in Liberal Studies, and an additional weekly recitation for CAS.

And Many More! Consult Listings through the [Albert Course Search!](#)

Students with AP credit in classes marked with an asterisk () should refer to the AP Credit Information on the following page of this guide before registering.

Students Admitted to the Film & Television Program:

Core Program students whose admissions letter indicated tracked acceptance to the Tisch Film & TV program should plan on registering for courses in the summer term following first year. These students should select humanities or social science classes for the fourth course in their first-year schedule, which counts toward the minimum general education credit requirement at Tisch. A popular option for Film & TV students is Global Cultures, offered through LS. For more information, refer to the [Tisch Film & TV Advising Guide](#).

Advanced Placement (AP) Credit Information

In most cases, an AP exam score of 4 or 5 will award advanced standing credits, and may exempt you from specific courses at NYU. Some of the common exemptions are listed below. For a complete list though, refer to the [CAS Bulletin](#) (under Advanced Placement Equivalencies). For other advanced standing examinations, such as International Baccalaureate, contact your academic advisor.

There are two steps necessary to have AP credits applied to your NYU academic records. First, you must have the scores sent from the [College Board](#) to NYU (school code: 2562). After the scores have been sent, schedule an appointment with your advisor to have the AP credits posted to your transcript beginning the third week of the fall semester.

AP Test	Score	Class Exempt from
Biology	4 or 5	Physical and Life Science
Chemistry	4 or 5	Physical and Life Science
Environmental Science	4 or 5	Physical Science
Macroeconomics	4 or 5	Economics Principles I/ Intro to Macroeconomics
Mathematics AB	4 or 5	Calculus I
Mathematics BC	4	Calculus I
Mathematics BC	5	Calculus I and II
Microeconomics	4 or 5	Economics Principles II/ Intro to Microeconomics
Physics 1 or Physics 2	4 or 5	Physical Science
Physics 1 AND Physics 2	4 or 5	Physical and Life Science
Physics B	4 or 5	Physical and Life Science
Physics C-Mech AND Physics C-E&M	4 or 5	Physical and Life Science
Physics C-Mech	4 or 5	Physical Science
Physics C-E&M	4 or 5	Physical Science
Psychology	4 or 5	Intro to Psychology

Advanced Standing Credits: To receive NYU credit for a college course taken at another college, you must receive a grade of **B** or better. *Please note:* Not all advanced standing credits replace a course requirement or major requirement, and all grades and scores must be evaluated by the LS Advising Center. To apply advanced standing credits, you must send official copies of your AP scores and/or college transcripts. You can have AP scores sent electronically to NYU by contacting the College Board's AP services at (888) 225-5427 or apexams@info.collegeboard.org. PLEASE DO NOT SEND TRANSCRIPTS OR SCORES TO THE LIBERAL STUDIES OFFICE.

Foreign Language

Many schools and programs at NYU have a foreign language requirement. Please refer to the chart on the Big Picture section of this guide, or speak with your advisor for details. For any language in which you have no prior background, you should register for the Beginners/Elementary I level. If you have prior language experience, and wish to register for a class higher than the elementary level, you should either:

- Complete the [placement exam for that language](#), or
- Have qualifying scores on AP or IB examinations in that subject, or
- Have a qualifying score on the SAT II exam in that subject*

Please note, some common languages where we have large numbers of heritage speakers enrolled at NYU (eg. Chinese) may still require permission or a placement exam to register for Elementary I; please read the specific description of the course for more details. Refer to the guidelines linked below for particular languages in order to determine your next step.

If you wish to enroll in a language class other than those listed, contact your academic advisor in the Liberal Studies Advising Center for further guidance. And if needed, you can also refer to the [administrative directory](#) of departments in CAS, including the foreign language departments.

**If you have a sufficient SAT II exam score, but cannot enroll yourself online, please contact the appropriate language department.*

[Arabic](#)

[Japanese, Korean, and Mandarin \(East Asian Studies\)](#)

[Spanish and Portuguese](#)

[French](#)

[Italian](#)

Advanced Placement (AP) Note: Students that have scored either 4 or 5 on the Italian Language & Culture exam and wish to continue Italian can enroll in ITAL-UA 30 Advanced Review of Modern Italian.

[German](#)

Advanced Placement (AP) Note: If you scored a 4 or 5 on the German Language exam, and you want to enroll in an advanced German class, please contact the Director of Language Programs, andrea.dortmann@nyu.edu, for guidance.

Foreign Language Placement Examination Information

Online exams cannot be used for purposes of exemption, only for placement; and can only be taken once. Students who score above a minimum level on placement exams will be invited to an in-person exam in order to determine exemption. For a complete list of foreign language placement exams, visit

<http://cas.nyu.edu/page/placementexams>



4th Class Selection

For Students Applying to the International Relations Honors Major

Students interested in the International Relations Honors Major must apply in early fall of their sophomore year. Please speak with your academic advisor soon if you are interested in pursuing this honors major. For more information about International Relations, visit <http://politics.as.nyu.edu/page/internationalrelations>

If you plan to apply for the International Relations Honors major, you must take **International Politics**, POL-UA 700, and one of the economics classes listed below during your first year. You may take either course in the fall or in the spring semester.

- **International Politics**, POL-UA 700

AND

- **Principles of Macroeconomics**, ECI-UF 101*

OR

- **Principles of Microeconomics**, ECII-UF 102*

OR

- **Introduction to Macroeconomics**, ECON-UA 1*

OR

- **Introduction to Microeconomics**, ECON-UA 2*

Principles of Macroeconomics (ECI-UF 101) and Principles of Microeconomics (ECI-UF 102) are the Liberal Studies equivalents to Introduction to Macro- and Introduction to Microeconomics in CAS (ECON-UA 1 and ECON-UA 2).

ECON-UA 1 is not a prerequisite for ECON-UA 2.

*AP Credit:

Students with AP credit in classes marked with an asterisk (*) should refer to the [Advanced Placement Information for Class Selection](#) on page 8 of this guide before registering.



4th Class Selection

For Students Planning an Economics Major (Policy Track)

Given the sequential nature of the major, students should speak with their academic advisor early in the first year of study to plan accordingly.

If you plan to major in Economics, you can register for **one** of the following courses during the spring semester:

- **Introduction to Macroeconomics I**, ECON-UA 1* or **Introduction to Microeconomics**, ECON-UA 2*
- **Principles of Macroeconomics**, ECI-UF 101* or **Principles of Microeconomics**, ECII-UF 102*
- **Mathematics for Economics 1**, MATH-UA 211 (if "[Calculus Ready](#)")
- **Algebra and Calculus**, MATH-UA 9 (if NOT "[Calculus Ready](#)")

Principles of Micro/Macroeconomics (ECI-UF 101/102) are the Liberal Studies equivalents of Introduction to Micro/ Macroeconomics in CAS. Like all seminar classes in Liberal Studies, these are capped at 25 students.

Sample First-Year Plan

Spring Semester

Cultural Foundations I
 Social Foundations I
 Writing I
*Algebra and Calculus (if needed),
 or Intro Microeconomics*

Summer Semester

Cultural Foundations II
 Social Foundations II
 Writing II

*Prospective economics majors should not enroll in Calculus 1. All economics majors are required to take two courses in the Math department, specifically *Mathematics for Economics I (MATH UA-211)* and *Mathematics for Economics II (MATH-UA 212)*. These two calculus-level courses are designed for Economics majors and must be taken at NYU by all Economics majors.*

*AP Credit:

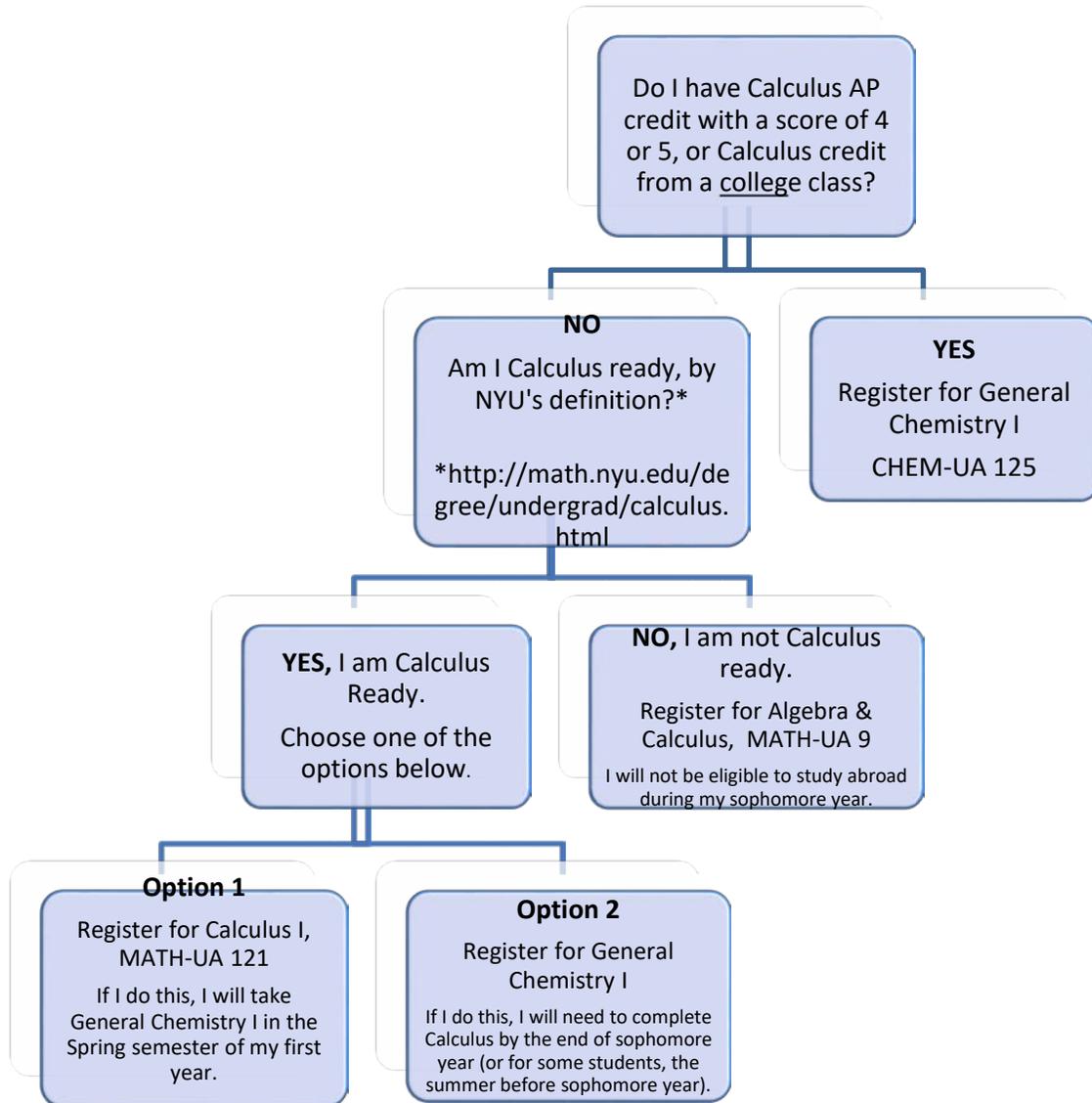
Students with AP credit in classes marked with an asterisk (*) should refer to the [Advanced Placement Information for Class Selection](#) on page 8 in this guide before registering.

- An AP Micro or Macro Economics with a minimum score of 4 satisfies the corresponding course requirement in the major, and reduces the total number of courses required for the Economics degree.
- AP Calculus does **not** exempt students from Mathematics for Economics I (MATH-UA 211) or Mathematics for Economics II (MATH-UA 212).
- Students may not apply AP credit in Statistics toward the Economics major.

4th Class Selection For Prehealth Professions Students

All students planning to complete the Prehealth curriculum should email leah.ramirez@nyu.edu prior to registration. In this email, please indicate the subject of the message as "PREHEALTH" and include your name, ID number, and intended major.

Note Prehealth is NOT a separate major, but the suggested coursework for graduate programs in the health professions.



In order to take the MCAT at the earliest opportunity, it is best to take chemistry during the first year, if possible. However; due to the new requirements of the MCAT, a glide year will now be common before medical school for most students.

Direct Transition & Internal Transfer

The **LS Core Program** is a two-year integrated liberal arts program for students who will complete their education and earn their degree in one of the university's other undergraduate schools. It features an interdisciplinary core curriculum that satisfies the liberal arts requirements for bachelor's degrees at NYU.

After your first two years in the Core Program, there are two methods for declaring a major and completing your degree program at NYU, **Direct Transition** or **Internal Transfer**. Direct Transition means that if you successfully complete the Core Program requirements in Liberal Studies with a minimum 64 credits, maintain good academic standing (minimum semester and cumulative GPA of 2.0), and meet any specific program requirements for your intended school or program, you have the opportunity to transition directly into that degree program as a junior simply with a declaration. Altogether, approximately 9 schools participate in Direct Transition with Liberal Studies, representing nearly 90 distinct major options. The vast majority of Liberal Studies students continue onto a Direct Transition program after sophomore year.

By comparison, Internal Transfer programs require submission of an application, and where applicable, an audition or creative portfolio. Please note acceptance to Internal Transfer programs is **not guaranteed**, but subject to an admissions review. If you are considering any Internal Transfer programs, please speak with your academic advisor early in the first semester to discuss the procedures.

Direct Transition Programs

- Global Liberal Studies
- College of Arts and Sciences (CAS)
- Gallatin School of Individualized Study
- Steinhardt School of Culture, Education and Human Development (Select Programs)
- College of Global Public Health (GPH)
- Rory Meyers College of Nursing
- Silver School of Social Work
- School of Professional Studies (Tisch Center for Hospitality & Tourism; Tisch Institute for Sports Management; Schack Institute of Real Estate)
- Tandon School of Engineering (Science and Technology Studies, Sustainable Urban Environment, and Integrated Digital Media)

Internal Transfer Programs

- Steinhardt School of Culture, Education and Human Development (Portfolio and Audition Programs):
 - Music and Performing Arts
 - Art and Art Professions
- Stern School of Business
- Tisch School of the Arts
- Tandon School of Engineering (Engineering Majors)

*Gallatin School of Individualized Study requires approval of academic concentration plan during first semester of their sophomore year.

*A few academic programs have specific courses that must be satisfied prior to transition, including Media, Culture & Communications; Real Estate; and Nursing. For any questions, schedule an appointment with your academic advisor during the first semester to discuss your interests and any special considerations in your future academic planning.

After The Core Program, You Have Many Possibilities!



*Select Programs Offered for Direct Transition



Setting Your Sights on Global Study: Sophomore Year & Beyond

Core Program students in Liberal Studies are encouraged to study away from New York during the sophomore year at one of NYU's global academic centers in the fall, spring, or summer semester!

Step One: Look Far and Wide

- Consider all of your options for study away during sophomore year:
 - [Abu Dhabi](#)
 - [Accra](#)
 - [Berlin](#)
 - [Buenos Aires](#)
 - [Florence](#)
 - [London](#)
 - [Madrid](#)
 - [Paris](#)
 - [Prague](#)
 - [Shanghai](#)
 - [Sydney](#)
 - [Tel Aviv](#)
 - [Washington D.C.](#)
- Research the academic offerings, housing options, and character of the city and global site at www.nyu.edu/studyabroad

Step Two: Meet with a Global Academic Advisor

- After setting your academic goals and researching study away options, schedule an appointment to meet with an academic advisor in the Liberal Studies Global Programs Office to discuss how the proposed site fits into your academic plans, and to complete your [petition](#) by March 1, 2018 to complete CFIII and SFIII in the same semester of sophomore year. For an appointment, contact ls.abroad@nyu.edu.

Step Three: Familiarize Yourself with the Local Cultural Centers in New York

- NYU has many cultural centers for each of the global sites (listed below). Sign up for their mailing list to receive announcements, and attend some of the upcoming cultural events.
 - [La Maison Francaise](#)
 - [Africa House](#)
 - [Deutsches Haus](#)
 - [China House](#)
 - [Casa Italiana](#)
 - [CLACS \(Center for Latin American and Caribbean Studies\)](#)
 - [King Juan Carlos of Spain Center](#) (for both BA and Madrid)
 - [Kevorkian Center for Near Eastern Studies](#)
 - [Abu Dhabi Institute](#)

Helpful Tips: Know Your Deadlines, Submit Your Petition & Apply Early

- If you are interested in study away, we encourage you to start the conversation as early as possible with a Global Academic Advisor. Please note, in addition to the Study Away application, students are required to submit a petition through the Liberal Studies Global Programs Office to take Cultural Foundations III and Social Foundations III in the same semester to enable study away in their sophomore year.

Resource Directory for Students

Office	Location	Phone Number
Academic Resource Center (ARC)	18 Washington Place	212.998.2272
Bursar	383 Lafayette Street	212.998.2806
Center for Multicultural Education and Programs (CMEP)	Kimmel Center, Suite 806	212.998.4343
Center for Spiritual Life	238 Thompson Street, 4th Floor	212.998.4959
Center for Student Activities, Leadership, and Service	Kimmel Center, Suite 704	212.998.4700
Counseling and Wellness Services	726 Broadway, Suite 471	212.998.4780
Dining Services	238 Thompson Street, Room 362	212.995.3030
Financial Aid	383 Lafayette Street	212.998.4444
NYU Global Programs	110 East 14th Street, Lower Level	212.998.4433
Student Health Center	726 Broadway, 3rd and 4th Floors	212.443.1000
Information Technology Services (ITS)	10 Astor Place, 4th Floor	212.998.3333
LGBTQ Student Center	Kimmel Center, Suite 602	212.998.4424
Moses Center for Students with Disabilities	726 Broadway, 2nd Floor	212.998.4980
NYU Bookstore	726 Broadway, 1st Floor	212.998.4667
NYU Card Center	7 Washington Place (at Mercer)	212.993.2273
NYU Public Safety	7 Washington Place (at Mercer)	212.998.2222
Registrar	383 Lafayette Street	212.998.4800
Residential Life and Housing Services	726 Broadway, 7th Floor	212.998.4600
Wasserman Center for Career Development	133 East 13th Street, 2nd Floor	212.998.4730
Wellness Exchange 24-Hour Hotline	726 Broadway, 4th Floor	212.443.9999
Student Resource Center	Kimmel Center, 2nd Floor	212.998.4411

Some Useful Terminology...

GENERAL ACADEMIC TERMS

Albert

Albert is the web-based information system used by students to access registration as well as other important academic and financial records. At NYU, students and their advisors specifically use Albert to register for classes, view midterm and semester grades, request transcripts, confirm financial aid awards and account balances, and more. Albert is accessed through NYUHome. [*And in case you were curious, the system is named after the first president of NYU, Albert Gallatin*]

Credits / Points / Units

These terms are essentially interchangeable, and refer to the number of credits each class is worth. As a reminder, full-time students may register for 12-18 credits each semester, and a bachelor's degree requires a minimum of 128 credits.

Recitation

A recitation is a class session (usually weekly) attached to a larger lecture that enables smaller group discussion about concepts presented during the lecture. Although all students registered in the course attend lecture together, the smaller recitations are scheduled on various days and times. If a course is structured as a lecture with recitations, you must register for both the main lecture and one of the corresponding recitations in order to be properly enrolled. Please note courses in Liberal Studies are taught as small seminars, and therefore recitations are not entailed. Other schools at NYU might nonetheless have lecture courses where recitations are necessary.

Prerequisites & Co-Requisites

A prerequisite is a specific course, placement test, or advanced standing score that is required prior to registering for another course (eg. Calculus I would be a prerequisite for Calculus II). A co-requisite is a course that must be completed in tandem with another course (eg. Principles of Biology Lab must be taken at the same time as Principles of Biology II).

REGISTRATION TERMS

Course Number / Class Number / Section Number

A sample listing from the Course Search is provided below. The Course Number (highlighted purple) indicates the department and school code, followed by the number for that particular course. The Class Number (highlighted red) is usually 4 to 5-digit code associated with a particular section of the course offered at a specific day and time. In the example below, #12007 identifies section 013 (offered Mon/Wed from 2:00-3:15pm) for the course, CFI-UF 101 Cultural Foundations I. The Class Number is what you need to enter in Albert when attempting to register. .

CFI-UF 101 | 4 units | Class#: 12007 | Session: 1 09/02/2015 - 12/15/2015 | Section: 013
Class Status: Open | Grading: Ugrad / AS Graded
Course Location: Washington Square | Component: Lecture
09/02/2015 - 12/15/2015 Mon, Wed 2.00 PM - 3.15 PM at GODD B06 with Davies, Lindsay

Open & Closed Classes

When registering for classes, you will need to locate courses listed as **Open** (refer to sample image below, open/closed status is indicated there in green type). Once the maximum number of students has enrolled, the course will then display as closed, and you will need to find an alternate section with seats still open.

Waitlist

In some cases, the class you want will be closed. If a waitlist option is available, you may place yourself on the list. If you registered for another course in the meantime though, remember to use the swap function. If seats open in your desired course or section, students are accepted from the waitlist on a “first come, first served” basis. Please note not all closed classes offer a waitlist (Liberal Studies, for instance, does not use waitlists).

Swap Function

When you want to replace one class on your schedule with another, the SWAP function helps ensure that the class you intend to remove from your schedule is not dropped until you are successfully enrolled in the class that you intend to add. The swap function is also used with waitlists to designate the class to be swapped out if accepted into a course through the waitlist. Please refer to the [Albert Registration Guide](#) for more detailed instructions.

Shopping Cart

Albert offers a virtual “shopping cart” in which to place your intended classes until you are activated to register on your appointed date and time. The shopping cart can ease your registration process, since your most desired classes have already been identified and queued for registration. Note, however, that just because a course was placed in your shopping cart does not mean that you are guaranteed a seat in the class. Students are therefore advised to have backup courses in their cart, just in case the first choices are full once activated.

For any other questions about terms used during registration, contact your academic advisor!



Sample Registration Worksheet

First Year Spring 2018

First Year Summer 2018

Cultural Foundations I	Cultural Foundations II
Social Foundations I	Social Foundations II
Writing I	Writing II
Elective, CCC or Major Requirement	

Sophomore Fall 2018

Sophomore Spring 2019

Cultural <i>or</i> Social Foundations III	Cultural <i>or</i> Social Foundations III

Alternate Schedule:
