



NEW YORK UNIVERSITY

Global Liberal Studies

Class of 2021 Student Registration Guide

Guide to Fall Semester 2017 Registration
(New York)



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Welcome

Congratulations on your acceptance to the NYU Class of 2021! This handbook will serve as your guide for Fall 2017 registration, and a useful reference for the future. It includes important registration information, curriculum guidelines, advisor contacts and other details about the first-year experience in Global Liberal Studies.

Please be sure to thoroughly review this guide prior to registration on Tuesday, June 6th. You will also find more information and updates on the [Liberal Studies Advising Website](#).

We are very excited to welcome you into the Liberal Studies community!

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What Should I Do Now?

Registration Checklist

Registration for first-year students in Global Liberal Studies opens on **Tuesday, June 6th**. Your registration eligibility will not be activated before that date, but you will need to check for your specific registration appointment time in the Albert Student Center, accessed through your NYUHome portal. Please complete the following checklist well before the registration date so you are prepared for registration:

- Step 1: Activate your Net ID by May 24th**
 - Activate your NYU Net ID online at <http://start.nyu.edu>
 - If you encounter problems, please contact ITS Client Services at (212) 998-3333 or by email at AskIT@nyu.edu.

- Step 2: Review the Albert Registration Guide before June 1st**
 - Albert is the student information system at NYU, accessed through your NYUHome portal. To learn more about registration procedures through Albert, either review the visual guide offered [here](#), or watch the brief video tutorial here at www.nyu.edu/registrar/sis/student-center-training/

- Step 3: Mark your calendar for the Global Liberal Studies Registration Webinar**

These sessions will review the important details in registering for classes at NYU, and answer some common questions for new students. You will have the opportunity to submit questions live for academic advisors!

Global Liberal Studies Registration Webinar

Thursday, June 1st from 6:30-7:30pm EST

[Register here](#)

- Step 4: Before June 6th, using [Albert Course Search](#), draft a schedule of the four classes you plan to take in the fall semester.**

The NYU Albert Course Search provides the most comprehensive scheduling information for classes, including the specific Class # needed in order to register online for a particular section of a course. For further description though, refer to the [Global Liberal Studies Advising website](#). As a reminder, most students register in 4 total courses (including 3 requirements from Liberal Studies). The fourth course should fulfill a general education requirement (such as natural science, foreign language or Global Cultures); or a general elective. As you search, note the 3 GLS requirements mentioned below will be listed under Liberal Studies.

___ Global Writing Seminar, GWS-UF 101 (Required)

___ Cultural Foundations I, CFI-UF 101 (Required)*

___ Social Foundations I, SFI-UF 101 (Required)*

___ AND a fourth class; for assistance, consult with your academic advisor and refer to the appropriate section in this registration guide

*The 3 GLS required classes are found under *Liberal Studies* in the Albert Course Search. Please note you will need to register for the GLS-specific sections of Cultural and Social Foundations. This will be indicated in the course notes as “**GLS Only**.” You will not be able to enroll in an LS Core Program section.

Some Special Notes & Reminders

- We encourage you to balance your schedule by arranging two classes on Mondays & Wednesdays, and the other two classes on Tuesdays & Thursdays, if possible.
- First-year students are expected to register in four 4-credit classes in the fall semester. Note full-time status at NYU is defined as enrollment in 12-18 credits, and students on average take 16 credits.
- Some lectures in the College of Arts and Science may have a weekly recitation (RCT) associated with it. If so, you are required to register for both the lecture and a corresponding recitation, entering class numbers for both.

○ Waitlists are not an option for courses offered through Global Liberal Studies

- **Step 5: On June 6th, register in your four classes for Fall 2017 at your designated time or soon afterward**
 - Registration is through NYUHome. Log into your account at www.home.nyu.edu, and click on the Albert Student Center link in the Academics tab. Once connected to the Student Center, click on the “Enroll” link to register for your courses.
 - Follow the instructions provided in the [online Albert Guide](#) to search for class listings, and ultimately register for classes when activated on June 6th (or as soon as possible thereafter)

- **Step 6: Confirm your selections by viewing your class schedule in Albert**
 - After registering for the fall semester, click on the “My Class Schedule” link under the “Enroll” tab in order to view your detailed schedule
 - Your classes will display in a list format, but you can also click on “Weekly Calendar View” to see your classes in chronological order for the week

If you encounter difficulties during the registration process, or you have questions related to your requirements for fall semester, please refer to the “Academic Advisor Contacts” on page 3. Identify the academic advisor designated by your last name, and reach out by email or telephone.

Who Can I Contact?

All Global Liberal Studies students are assigned an academic advisor and a faculty mentor. One of the benefits of the GLS degree is that it allows students to take responsibility for their individual academic path and select courses that connect with their interests and objectives. We want you to make informed decisions by establishing relationships with both your academic advisor and with your faculty mentor where you ask questions, listen to advice and thoughtfully consider your options.

Academic Advisor

Academic advisors are professional staff members at NYU who are available to address the full range of your advising-related questions and needs. They have a comprehensive understanding of the university and the resources available to you, and maintain your complete advising record in order to inform appropriate academic decisions. Your academic advisor is available to you by email or telephone throughout the summer to assist with any advising or registration issues. Please refer to the chart below in order to find your assigned academic advisor.

You remain with your academic advisor for your duration in Global Liberal Studies. The academic advisors are located in the Liberal Studies Advising Center, 726 Broadway, 6th Floor, available either by scheduled appointment 9am - 5pm or during designated walk-in hours.

Last Name	Academic Advisor	Email	Phone Number
A - G	Stephanie Santiago	stephanie.santiago@nyu.edu	(212) 998-7269
H - M	Jon White	jonathon.white@nyu.edu	(212) 998-7038
N - Z	Candace Sumner Robinson	csrobinson@nyu.edu	(212) 998-3615

Faculty Mentor

Each GLS student is assigned a member of the full-time faculty as their faculty mentor. Since the transition during first year is so important, all entering students work specifically with the Director of Academic Engagement for GLS. Your faculty mentor will help you make informed decisions related to your academic goals, and help you make the most of the opportunities encountered during your first year. He will discuss transition to the academic context and the life of the mind, and work with you to integrate classroom experience with community-based, study abroad, and co-curricular life experiences. Finally, your faculty mentor will encourage conversations that help you achieve new perspectives.

Faculty Mentor	Email
Prof. Philip Kain Director of Academic Engagement GLS First-Year Faculty Mentor	philip.kain@nyu.edu

Advising Groups

Global Liberal Studies Advising Groups offer first-year students the opportunity to establish a small community during orientation and throughout the first semester. The advising groups provide a welcoming and supportive environment through which to build relationships with your peers, your Academic Advisor, and your Student Leaders, in addition to learning important information about advisement and registration. In particular, Advising Groups will help connect students in the following ways:

Summer Registration

Introduction Message May 18th, Registration Opens June 6th

First-year students in Global Liberal Studies will be introduced to their Advising Groups by their assigned Academic Advisor through email correspondence on May 18, 2017. Registration for the Fall 2017 semester then opens for new students on Tuesday, June 6.

Global Liberal Studies Orientation

August 28th through September 1st

Orientation for Liberal Studies is scheduled from August 28 – September 1, 2017. Throughout orientation, there will be a variety of events and activities, academic sessions and workshops, and services designed to help students acclimate to Global Liberal Studies and New York City! For information about orientation, as well as other important dates and checklists this summer, visit [NYU NextStop](#).

Student Leaders

The Global Liberal Studies Student Leader program is designed to assist students new to the Washington Square campus with their academic, social, and personal transition by designating helpful upper-level peer mentors to each Advising Group.

Summer Reading

All first-year students in Global Liberal Studies assigned a special reading for the summer months, which will be discussed through the Global Commons (an online GLS forum) during the summer, as well as a group session during orientation week. The selection and more detailed information will be provided in an email message sent in June.



4th Class Options

Global Liberal Studies

This section helps identify some possible options in selecting your fourth course for the fall semester.

Options for the Global Cultures Requirement

- **African Cultures**, AFGC-UF 101
- **Caribbean Cultures**, CAGC-UF 101
- **East Asian Cultures**, EAGC-UF 101
- **Latin American Cultures**, LAGC-UF 101
- **Middle Eastern Cultures**, MEGC-UF 101
- **South Asian Cultures**, SAGC-UF 101

Options for Foreign Languages

If you are interested in registering for a language class, please refer to the [foreign language](#) section of this guide on page 9. Contact your advisor with any questions about foreign language requirements.

Options for the Natural Science Requirement

- **History of the Universe**, HOU-UF 101* (Physical Science)
- **Science of Technology**, SCTEC-UF 101* (Physical Science)
- **Life Science**, LISCI-UF 101* (Life Science)
- **Environmental Studies**, ENSTU-UF 101* (Life Science)

Options for Economics Electives

- **Principles of Macroeconomics**, ECI-UF 101* (equivalent to CAS Introduction to Macroeconomics, ECON-UA 1)
- **Principles of Microeconomics**, ECII-UF 102* (equivalent to CAS Introduction to Microeconomics, ECON-UA 2)

Sample Options for Other Electives

- **Mathematics**
 - **Algebra and Calculus**, MATH-UA 9
This class is a prerequisite to Calculus I or Math for Economics I, if you do not place directly into calculus.
 - **Calculus I**, MATH-UA 121*
 - **Mathematics for Economics I**, Math UA 211
In order to register for either Calculus I or Math for Economics I, students must be considered "[calculus ready](#)"

A full year of international study is required for all GLS juniors at [one of the GLS sites](#).

GLS has a language study requirement as well as a language proficiency requirement.

Students must attain proficiency through at least the Intermediate level II. In addition, they study the language of their junior year site each semester while abroad.

Students must demonstrate proficiency at least through the beginning level (normally courses I/II in a sequence) before departing for their international site in the junior year.

Liberal Studies offers four science courses. If you are undecided about the fourth course selection, we encourage you to consider registering for a science class in Liberal Studies. GLS requires two sciences prior to graduation (Physical Science and Life Science), which are generally not offered at the junior year away sites.

If you have AP science credit, you should refer to the Advanced Placement information page 8 in this guide.

Principles of Macroeconomics and Principles of Microeconomics in Liberal Studies are equivalent to Intro Macroeconomics and Intro Microeconomics in CAS. The difference is the smaller class size in Liberal Studies and an additional weekly recitation for CAS.

There is no mathematics requirement in GLS, but some minors require a specific math course. Please consult with your advisor.

4th Class Options (Continued)

Sample Options for Other Electives

- **Human Evolution**, ANTH-UA 2
Applicable toward the Life Science requirement
- **Introduction to Macroeconomics**, ECON-UA 1*
Equivalent to GLS Principles of Macroeconomics, ECI-UF 101
- **Introduction to Microeconomics**, ECON-UA 2*
Equivalent to GLS Principles of Microeconomics, ECII-UF 102
- **Power and Politics in America**, POL-UA 300
Applicable toward Politics minor
- **Comparative Politics**, POL-UA 500
Applicable toward Politics minor
- **International Politics**, POL-UA 700
Applicable toward Politics minor
- **Introduction to Psychology**, PSYCH-UA 1*
Applicable toward Psychology minor

And Many More! Consult Listings through the [Albert Course Search!](#)

GLS students may take electives in other NYU schools open to students across the university. Students should contact their academic advisor for questions related to introductory courses outside of Liberal Studies and CAS.

*AP Credit

Students with AP credit in classes marked with an asterisk (*) should refer to the [Advanced Placement Information for Class Selection](#) on the following page of this guide before registering. And please meet with your advisor at the beginning of the semester to have any eligible AP credits applied toward your degree.

Advanced Placement (AP) Credit Information

In most cases, an AP exam score of 4 or 5 will award advanced standing credits, and may exempt you from specific courses at NYU. Some of the common exemptions are listed below. For a complete list though, refer to the [CAS Bulletin](#) (under Advanced Placement Equivalencies), which describes the equivalencies followed by GLS. For other advanced standing examinations, contact your academic advisor.

There are two steps necessary to have AP credits applied to your NYU academic records. First, you must have the scores sent from the [College Board](#) to NYU (school code: 2562). After the scores have been sent, schedule an appointment with your advisor to have the AP credits posted to your transcript beginning the third week of the fall semester.

AP Test	Score	Class Exempt from
Biology	4 or 5	Physical and Life Science
Chemistry	4 or 5	Physical and Life Science
Environmental Science	4 or 5	Physical Science
Macroeconomics	4 or 5	Economics Principles I/ Intro to Macroeconomics
Mathematics AB	4 or 5	Calculus I
Mathematics BC	4	Calculus I
Mathematics BC	5	Calculus I and II
Microeconomics	4 or 5	Economics Principles II/ Intro to Microeconomics
Physics 1 or Physics 2	4 or 5	Physical Science
Physics 1 AND Physics 2	4 or 5	Physical and Life Science
Physics B	4 or 5	Physical and Life Science
Physics C-Mech AND Physics C-E&M	4 or 5	Physical and Life Science
Physics C-Mech	4 or 5	Physical Science
Physics C-E&M	4 or 5	Physical Science
Psychology	4 or 5	Intro to Psychology

Advanced Standing Credits: To receive NYU credit for a college course taken at another college, you must receive a grade of B or better. *Please note:* Not all advanced standing credits replace a course requirement or major requirement, and all grades and scores must be evaluated by the LS Advising Center. To apply advanced standing credits, you must send official copies of your AP scores and/or college transcripts. You can have AP scores sent electronically to NYU by contacting the College Board's AP services at (888) 225-5427 or apexams@info.collegeboard.org. PLEASE DO NOT SEND TRANSCRIPTS OR SCORES TO THE LIBERAL STUDIES OFFICE.

Foreign Language

For any language in which you have no prior background, you should register for the Beginners/Elementary I level. If you have prior language experience, and wish to register for a class higher than the elementary level, you should either:

- Complete the [placement exam for that language](#), or
- Have qualifying scores on AP or IB examinations in that subject, or
- Have a qualifying score on the SAT II exam in that subject

Please note, some common languages where we have large numbers of heritage speakers enrolled at NYU (eg. Chinese) may still require permission or a placement exam to register for Elementary I; please read the specific description of the course for more details. Refer to the guidelines linked below for particular languages in order to determine your next step.

If you wish to enroll in a language class other than those listed, contact your academic advisor for further guidance. And if needed, you can also refer to the [administrative directory](#) of departments in CAS, including the foreign language departments.

[Arabic](#)

[Spanish](#)

[French](#)

[Mandarin](#)

[Hebrew](#)

[Italian](#)

Advanced Placement (AP) Note: Students that have scored either 4 or 5 on the Italian Language & Culture exam and wish to continue Italian can enroll in ITAL-UA 30 Advanced Review of Modern Italian.

[German](#)

Advanced Placement (AP) Note: If you scored a 4 or 5 on the German Language exam, and you want to enroll in an advanced German class, please contact the Director of Language Programs, andrea.dortmann@nyu.edu, for guidance.

Foreign language placement exam information can be found at:
<http://cas.nyu.edu/page/placementexams>



Foreign Language Placement Examination Information

Online exams cannot be used for purposes of exemption, only for placement. Students who score above a minimum level on placement exams will be invited to an in-person exam in order to determine exemption. For a complete list of Foreign Language placement exams, visit <http://cas.nyu.edu/page/placementexams>.

Many placement examinations are only offered online and **can only be taken one time**. For placement exams, please visit [this](#) page. You will need to have an activated Net ID and password (as noted in Step 1 on page 1).

GLS Advising Record 2017 – 2018

Note: This worksheet reflects program requirements for students entering Fall 2017. It represents an informal advising record only. Students should consult with an academic advisor about all requirements

First Year Fall

Cultural Foundations I	<input type="checkbox"/>
Social Foundations I	<input type="checkbox"/>
Global Writing Seminar	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>

First Year Spring

Cultural Foundations II	<input type="checkbox"/>
Social Foundations II	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>

Sophomore Year Fall

Advanced GLS Elective	<input type="checkbox"/>
Language	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>

Sophomore Year Spring

Sophomore Seminar: Approaches	<input type="checkbox"/>
Sophomore Seminar: Global Topics*	<input type="checkbox"/>
Language	<input type="checkbox"/>
Elective/Other Degree Requirement	<input type="checkbox"/>

* May be taken in the spring of first year, or the fall or spring of sophomore year

Junior Year Fall (Study Away)

Language	<input type="checkbox"/>
Advanced Global Topics**	<input type="checkbox"/>
Experiential Learning	<input type="checkbox"/>
Elective	<input type="checkbox"/>

Junior Year Spring (Study Away)

Language	<input type="checkbox"/>
Experiential Learning***	<input type="checkbox"/>
Elective	<input type="checkbox"/>
Elective	<input type="checkbox"/>

** One semester, taken either term

*** Divided into two components: On Site Experience (2 credits) and Independent Research Seminar (2 credits)

Senior Year Fall

Senior Colloquium	<input type="checkbox"/>
Senior Seminar	<input type="checkbox"/>
Elective	<input type="checkbox"/>
Elective	<input type="checkbox"/>

Senior Year Spring

Senior Thesis (6 credits)	<input type="checkbox"/>
Senior Seminar	<input type="checkbox"/>
Elective	<input type="checkbox"/>
Elective	<input type="checkbox"/>

Other Degree Requirements:

- **Physical Science** : History of the Universe, Science of Technology or equivalent
- **Life Science** : Life Science, Environmental Studies, Human Evolution or equivalent
- **Global Cultures**: Usually taken during the first year, options include African Cultures, East Asian Cultures, Caribbean Cultures, Latin American Cultures, Middle Eastern Cultures or South Asian Cultures
- **Language**: GLS has a language study requirement as well as a language proficiency requirement. Students must both attain proficiency through at least the intermediate level *and* study in the language of their junior year site during each semester abroad. In addition, students must have proficiency through the beginning level (normally courses I/II in a sequence, which may be taught in a single intensive semester) before studying away.

Junior Year Away: A full academic year of [international study at a GLS site in the junior year](#) is required.

GLS Residency Requirement: GLS students are required to spend the fall and spring semesters of both the sophomore and senior year in residence at the New York campus of NYU. Permission to spend any of these semesters in residence at any other site may only be granted by petition, under exceptional circumstances.

Resource Directory for Students

Office	Location	Phone Number
Academic Resource Center (ARC)	18 Washington Place	212.998.2272
Bursar	383 Lafayette Street	212.998.2806
Center for Multicultural Education and Programs (CMEP)	Kimmel Center, Suite 806	212.998.4343
Center for Spiritual Life	238 Thompson Street, 4th Floor	212.998.4959
Center for Student Activities, Leadership, and Service	Kimmel Center, Suite 704	212.998.4700
Counseling and Wellness Services	726 Broadway, Suite 471	212.998.4780
Dining Services	238 Thompson Street, Room 362	212.995.3030
Financial Aid	383 Lafayette Street	212.998.4444
NYU Global Programs	110 East 14th Street, Lower Level	212.998.4433
Student Health Center	726 Broadway, 3rd and 4th Floors	212.443.1000
Information Technology Services (ITS)	10 Astor Place, 4th Floor	212.998.3333
LGBTQ Student Center	Kimmel Center, Suite 602	212.998.4424
Moses Center for Students with Disabilities	726 Broadway, 2nd Floor	212.998.4980
NYU Bookstore	726 Broadway, 1st Floor	212.998.4667
NYU Card Center	7 Washington Place (at Mercer)	212.993.2273
NYU Public Safety	7 Washington Place (at Mercer)	212.998.2222
Registrar	383 Lafayette Street	212.998.4800
Residential Life and Housing Services	726 Broadway, 7th Floor	212.998.4600
Wasserman Center for Career Development	133 East 13th Street, 2nd Floor	212.998.4730
Wellness Exchange 24-Hour Hotline	726 Broadway, 4th Floor	212.443.9999
Student Resource Center	Kimmel Center, 2nd Floor	212.998.4411



Some Useful Terminology...

GENERAL ACADEMIC TERMS

Albert

Albert is the web-based information system used by students to access registration as well as other important academic and financial records. At NYU, students and their advisors specifically use Albert to register for classes, view midterm and semester grades, request transcripts, confirm financial aid awards and account balances, and more. Albert is accessed through NYUHome. *[And in case you were curious, the system is named after the first president of NYU, Albert Gallatin]*

Credits / Points / Units

These terms are essentially interchangeable, and refer to the number of credits each class is worth. As a reminder, full-time students may register for 12-18 credits each semester, and a bachelor's degree requires a minimum of 128 credits.

Recitation

A recitation is a class session (usually weekly) attached to a larger lecture that enables smaller group discussion about concepts presented during the lecture. Although all students registered in the course attend lecture together, the smaller recitations are scheduled on various days and times. If a course is structured as a lecture with recitations, you must register for both the main lecture and one of the corresponding recitations in order to be properly enrolled. Please note courses in Global Liberal Studies are taught as small seminars, and therefore recitations are not entailed. Other schools at NYU might nonetheless have lecture courses where recitations are necessary.

Prerequisites & Co-Requisites

A prerequisite is a specific course, placement test, or advanced standing score that is required prior to registering for another course (eg. Calculus I would be a prerequisite for Calculus II). A co-requisite is a course that must be completed in tandem with another course (eg. Principles of Biology Lab must be taken at the same time as Principles of Biology II).

REGISTRATION TERMS

Course Number / Class Number / Section Number

A sample listing from the Course Search is provided below. The Course Number (highlighted purple) indicates the department and school code, followed by the number for that particular course. The Class Number (highlighted red) is usually 4 to 5-digit code associated with a particular section of the course offered at a specific day and time. In the example below, #12007 identifies section 013 (offered Mon/Wed from 2:00-3:15pm) for the course, CFI-UF 101 Cultural Foundations I. The Class Number is what you need to enter in Albert when attempting to register. .

CFI-UF 101 | 4 units | Class#: 12007 | Session: 1 09/02/2015 - 12/15/2015 | Section: 013
Class status: Open | Grading: Ugrd / AS Graded
Course Location: Washington Square | Component: Lecture
09/02/2015 - 12/15/2015 Mon,Wed 2.00 PM - 3.15 PM at GODD B06 with Davies, Lindsay

Open & Closed Classes

When registering for classes, you will need to locate courses listed as **Open** (refer to sample image below, open/closed status is indicated there in green type). Once the maximum number of students has enrolled, the course will then display as closed, and you will need to find an alternate section with seats still open.

Waitlist

In some cases, the class you want will be closed. If a waitlist option is available, you may place yourself on the list. If you registered for another course in the meantime though, remember to use the swap function. If seats open in your desired course or section, students are accepted from the waitlist on a “first come, first served” basis. Please note not all closed classes offer a waitlist (Global Liberal Studies, for instance, does not use waitlists).

Swap Function

When you want to replace one class on your schedule with another, the SWAP function helps ensure that the class you intend to remove from your schedule is not dropped until you are successfully enrolled in the class that you intend to add. The swap function is also used with waitlists to designate the class to be swapped out if accepted into a course through the waitlist. Please refer to the [Albert Registration Guide](#) for more detailed instructions.

Shopping Cart

Albert offers a virtual “shopping cart” in which to place your intended classes until you are activated to register on your appointed date and time. The shopping cart can ease your registration process, since your most desired classes have already been identified and queued for registration. Note, however, that just because a course was placed in your shopping cart does not mean that you are guaranteed a seat in the class. Students are therefore advised to have backup courses in their cart, just in case the first choices are full once activated.

For any other questions about terms used during registration, contact your academic advisor!

